

WILLIAM S. SMITH

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QUALIFICATIONS

Multilingual, results-oriented Professional pursues entrance into a graduate program for a Master of Construction Degree. Background includes solid interpretation of conceptual, technical, planning, design and theoretical aspects of architecture; graduating with honors and serving as president of the United Institute of Architectural Students, providing support, advocacy and fellowship to member architecture students. Proficient in AutoCAD, Autodesk and 3D Studio Max 7.0. Fluent in English, Twi and Ewe.

PROFESSIONAL EXPERIENCE

NEW YORK TAXI SERVICE, New York, NY 2003-Present
Taxi Cab Driver

- Transport passengers to and from requested locations.
- Plan and map vehicle route, determine schedule/travel times and assess road and travel conditions.
- Interact and build relationships with a diverse client population.
- Record accurate travel, expense and payment logs.
- Maintain and monitor vehicle performance and maintain vehicle cleanliness and service.
- Assist passengers into and out of vehicle and load and unload the vehicle.

UNITED STATES POSTAL SERVICE, New York, NY 2001-2002
Sorter

- Processed and sorted a large volume and variety of parcels into number, letter and size order.
- Bundled, labeled and routed parcels to designated locations.
- Operated various types of shipping/ mailing equipment.
- Ensured accuracy of parcels sorted.

EDUCATION

STATE COLLEGE OF NEW YORK, New York, NY
Bachelor of Science in Architecture, 2004

ACTIVITIES

UNITED INSTITUTE OF ARCHITECTURE STUDENTS, New York 2000-2004
President, College Chapter

- Organized and led a group of member architectural students.
- Provided information, support and advocacy to students in need.

NEW YORK ACADEMY FOR PROFESSIONAL PREPARATION, New York 2000-2004
President

- Organized and led enrichment activities and strategies in preparation for a career in architecture.